

DRIVER TRAINING (SIP) PERMIT INFORMATION AND INSTRUCTIONS

The following items in BOLD LETTERS are required for all students applying for a Driver's Training Course. Items with an * by the number, may be needed in addition, if applicable to the student.

- A. **AUTHORIZATION SLIP:** This form is given to the student by the Driver's Training School when an opening is available in a class that the student would like to attend. It is submitted to the Driver's License Office and confirms the student will be accepted into that class/school, "if" the student meets all the requirements to purchase a Driver's Training Permit.
- B. **VERIFICATION OF COMPLIANCE SLIP:** (Also known as a "VOC"). This slip is picked up by the student from the school that they attend. It is verification for the state (Idaho Transportation Department), that the student is in compliance with Idaho's school attendance requirement of attendance or graduation of a student under the age of 18. Home schoolers will sign verification at the Driver's License Office.
- C. **CERTIFIED BIRTH CERTIFICATE:** The Certified Birth Certificate from the State that the student was born in. The birth certificate should also list the parent(s) names. Any birth certificate other than a U.S. or Territory issue will require their legal presence documents, such as; a valid passport w/US Visa, I-94, Permanent Resident Card.
- D. **PICTURE IDENTIFICATION:** Picture identification from the past, such as; a school yearbook, Junior High/High School identification card, Passport, church directory, with name and photo listed.
- E. **SOCIAL SECURITY NUMBER:** The social security number is required. If the number is verbally given and ITD's verification system will not verify, the student will have to present the actual Social Security Card.
- F. ***Eyeglasses or Contacts:** The student will be required to pass an eye test prior to issuance of a Driver's Training Permit. Students should bring glasses or contacts if needed.
- G. ***Name Changes:** The legal certified name change document. Certified copies only.
- H. ***Translator:** Any student or legal parent/guardian who cannot read and speak the English language, will need to bring a translator over the age of 18 with valid photo ID.
- I. ***Medical Problems:** The student may be required to submit a "Medical Certificate of Examination," (supplied by the state and released at the Driver's License Office), if the student has been diagnosed or is being treated for certain conditions, or taking medications that may affect driving or reaction time.
- J. **FEES:** Any applicable fees will be collected at the time of issue. Cash, Card, or local personal check, written by the parent, will be accepted (check writer must have valid ID/DL or ID/ID in their possession). Extra Fee for Credit/Debit cards. Permit fees are \$26.50.
- K. **LEGAL PARENT or GUARDIAN:** Any student under the age of 18 will need their legal parent (with Picture ID) who is listed on the Certified Birth Certificate, or Legal Guardian (with Picture ID) will need Legal Documents, such as a Court Order (no photocopies) establishing guardianship.
- L. ***FOREIGN EXCHANGE STUDENT:** Host parent needs to contact the Driver's License Office for requirements. The student will need to allow enough time for required classroom hours and 6 month practice driving with host the family.
- M. ***Foster Parents:** Any student under the age of 18 who is in Foster Care will need to bring a Foster Parent (with Picture ID) and the following documents:
 - 1. Court Order showing placement of student with Health and Welfare.
 - 2. Court Order showing placement by Health and Welfare of the student, with Foster Family, listing the Foster parents.

LOCATION: DRIVER'S LICENSE OFFICE
630 ADDISON AVE. W
TWIN FALLS, ID 83301
PHONE: 208-735-4850 HOURS: 8:00 A.M. – 5:00 P.M.